**HIDDEN VALLEY MUNICIPAL WATER DISTRICT**

**ANNUAL MEETING MINUTES**

**JANUARY 29, 2022**

**MINUTES**

**BOARD MEMBERS PRESENT:**

Mary Power, President

Chuck Binder

Lori O’Brien

Lou Gonda

Michael Donley

**CALL TO ORDER:** President Power called the meeting to order at 9:05 a.m. All required meeting notices were posted and published.

**MINUTES:** President Power asked for approval of the 2020 annual meeting minutes and noted due to COVID, 2021 annual meeting was cancelled. Director O’Brien made a motion to approve the minutes, seconded by Director Binder and unanimously approved.

**PRESIDENT’S REPORT**

1. **LAFCO** - The District completed its 5-year Sphere of Influence review in 2021, due to COVID VC Board of Supervisors elected to address criteria in their 2022 Board meeting. LAFCO is Ventura County’s Local Agency Formation Commission. This review is to assessed any boundary/service changes within the District - approved to remain as currently drawn.

2. **Reclaimed Water usage** - billing @ $4.45 per 100 cubic feet (CCF). Approximately 1/3 of Hidden Valley residents currently purchase from the District with a couple of additional properties wanting to receive contracts to start potential water usage. (Carson’s, Oak Tree, Rancho de los Fresnos)

3. **Water Logs** - Most properties are getting water logs in a timely manner. For those who are not – please take note and help the district as we are “the bank” for those who we are needing to track down.

4. **Current Board Members** - term will be completed end of year and District will go through a general election in November. Three long term (4 year) and 2 short term (2 year) positions to be filled. Minimum of 3 position in order to have a quorum. We would like new individuals to step up and take a board role. Due to being an elected official, any incoming and outgoing board members are required to complete annual Form 700 Conflict of Interest Statements for the County Clerk of the Supervisors Board’s Office. District Directors are e-mailed this information and required to meet the submission deadlines.

5. **The Directors’ and Officers’ Insurance** - renewed annually. Annual questionnaire is requested per insurance company which needs to be filled out in order for quote. Payment due by April 1st.

6. **Annual audit** - due to the County by June 30th. We are in the middle of it currently. Should be on track for completion.

**TREASURER’S REPORT:**

As of 12/31/21, the District has $275,679.52 in assets. Of which, $14,517.25 are held in a Bank of America checking account and $231,170.27 are held in a Bank of American savings account.

President Power noted that the District was in the positive since prior to her becoming a board member and believes it is due to everyone being more compliant with their water logs and payments.

**RESOLUTIONS**

Three board resolutions for board consideration.

RESOLUTION#1: 2022 BUDGET – approved

RESOLUTION #2: FINANCIAL POLICY – approved

RESOLUTION #3: BOARD ELECTIONS CONSOLITATION – approved

**ELECTION OF BOARD OFFICERS:**

Board Members Power, Binder, O’brien will step down as officers. Gonda will re-evaluate time constraints. Donley, Kim and Hurst will step up to become Directors with Gonda and Adler considering becoming Directors.

**PRESIDENT’S CLOSING REMARKS:** Wanted to re-emphasize importance of getting water logs sent as changing of Directors will mean change in who will be handling invoicing, payment and documentation. Power will continue to help in an assistant role until new board decides how best to proceed.

**ADJOURN:** Without further questions or comments, the annual meeting of the Hidden Valley Municipal Water District adjourned at 9:40AM.

Submitted by President Power