

**HIDDEN VALLEY MUNICIPAL WATER DISTRICT
ANNUAL MEETING MINUTES
FEBRUARY 15, 2020**

MINUTES

BOARD MEMBERS PRESENT:

Mary Power, President
Chuck Binder
Lori O'Brien
Rob Werner

BOARD MEMBERS ABSENT: Lou Gonda, Vice President

OTHER ATTENDEES: Charlie & Sally Ash, Taylor Champagne, Tammy Chipko, Pat Garrison, Ralph & Barbara Hurst, Spencer Kim, David Margulies, John J. & Renee Nelson, Ron & Shannan Penna, Joel Shukovsky, Arturo Silvo, Christina Spruce, Missy Stabile, Gary Tashnek, Nadine Tilley and Mary Weitzman. Molly Conway – staff.

CALL TO ORDER: President Power called the meeting to order at 9:05 a.m. All required meeting notices were posted and published.

MINUTES: President Power asked for approval of the 2019 annual meeting minutes. Director O'Brien made a motion to approve the minutes, seconded by Director Werner and unanimously approved.

PRESIDENT'S REPORT: President Power welcomed everyone to the annual meeting. 2019 was a year of review and transition. It was eventful for a first-year president, I learned a lot.

So, let's review:

1. Due to the relocation of two resident board members, resignations were accepted in 2019. In two, separate, special meetings of the Board of Directors, Kevin Hart was replaced by Chuck Binder in May, and Eddy Hartenstein was replaced by Lori O'Brien in June (meeting minutes included with handouts).

2. The District completed its LAFCO 5-year Sphere of Influence review last year. LAFCO is Ventura County's Local Agency Formation Commission. This review is to assess any boundary or service changes within the District. President Power reported no services or boundaries have changed in the past five years. The report goes to the commission in early summer for their review.

3. The District now has an operational website. Effective December 2019, the District became compliant requiring all special districts to have an operational website by 2019, listing minutes, meeting notices, SB 292, etc. Check out the website at: <https://hvmwd.specialdistrict.org/>

4. Currently, the District sells reclaimed @ \$4.45 per 100 cubic feet (CCF). Approximately one third of Hidden Valley residents currently purchase reclaimed water from the District. If anyone in the Hidden Valley Municipal Water District (which is different than the Hidden Valley Association) wants more information on purchasing reclaimed water, please e-mail: hiddevallyemwd@yahoo.com

5. In August 2019, all residents holding reclaimed water agreements and using water were transitioned to a new reporting water log. In the past, truck drivers recorded meter readings. We were getting inconsistent data, causing billing errors. As of August, reclaimed water customers report their truck size and the number of loads. So far, this is working well and providing better tracking numbers and accurate invoicing. The board currently is researching other options for how customers will access reclaimed water in the future.

6. For those of you who are getting your water logs in by the 10th of the following month, thank you. For those who are not – please take note and do something about it. Several farms have had worker turnover, please make sure they are up to speed on the process. Thank you for working with us through these transitions.

7. All board members are required to complete annual Form 700 Conflict of Interest Statements for the County Clerk of the Board's Office. District Directors are e-mailed this information and required to meet the submission deadlines.

8. The Directors' and Officers' Insurance is renewed annually come April.

9. And lastly, every two years all District directors are required to do on-line ethics training as a part of their position. This is the year! Directors keep your eye out for it. It will be coming to your e-mail address.

TREASURER'S REPORT:

President Power gave the 2019 treasurer's report. As of 12/31/19, the District has \$275,679.52 in assets. Of which, \$14,517.25 are held in a Bank of America checking account and \$231,170.27 are held in a Bank of American savings account. The board will be reviewing other investment options for the District that meet are special district's requirements as a municipality.

President Power noted that the District was in the negative for 2019, explaining an increase in bookkeeping costs and invoicing adjustments. These issues have been address and balanced in the proposed 2020 budget.

RESOLUTIONS

President Power then presented three board resolutions for board consideration.

RESOLUTION#1: 2020 BUDGET – attached

RESOLUTION #2: FINANCIAL POLICY – attached

RESOLUTION #3: BOARD ELECTIONS CONSOLITATION – attached

ELECTION OF BOARD OFFICERS:

After open discussion, Director Werner made a motion to elect the following slate of board officers:

- Mary Power, President
- Lou Gonda, Vice President
- Lori O’Brien, Treasurer

The motion was seconded by Director Binder and was unanimously approved.

PRESIDENT’S CLOSING REMARKS: President Power recognized Rob Werner, Eddy Hartenstein and Kevin Hart for their service on the District board of directors serving several consecutive 4-terms.

President Power also announced that Molly Conway was taking early retirement as Clerk of the Board for both the Hidden Valley Municipal Water District and Hidden Valley Association after 14 years

ADJOURN: Without further questions or comments, the annual meeting of the Hidden Valley Municipal Water District adjourned at 9:40AM.

Mary Power, President

Lori Binder, Treasurer